

『 The International Symposium on Physical Design(ISPD2020) 』  
Reservation Form (28/March/2020~03/April/2020)

For reservations or queries, please directly return the reservation form to Just Sleep @NTU by fax: +886-2-7735-5052 or email: [rsvn@justsleep.com.tw](mailto:rsvn@justsleep.com.tw) before **12/Feb/2020**

GUEST NAME Gender: Mr. / Mrs. /Ms.  
Last Name: \_\_\_\_\_  
First Name: \_\_\_\_\_

COLLEGE NAME \_\_\_\_\_

CONTACT Tel: \_\_\_\_\_ Fax: \_\_\_\_\_  
Email: \_\_\_\_\_

ARRIVAL DATE \_\_\_\_\_ Flight: \_\_\_\_\_ ETA: \_\_\_\_\_

DEPARTURE DATE \_\_\_\_\_ Flight: \_\_\_\_\_ ETA: \_\_\_\_\_

ROOM TYPE **Just Sleep @ NTU (No.83, Sec,4, Roosevelt Road, Taipei, Taiwan)**  
 Hollywood King 33sqm (NT\$2,900Net incl.1 daily buffet breakfast)  
 Hollywood Twin 33sqm (NT\$3,200Net incl. 2daily buffet breakfast)  
 Hollywood King 33sqm (NT\$3,200Net incl. 2 daily buffet breakfast)  
\*Above room rate includes complimentary wireless broadband Internet access.

AIRPORT PICK-UP  Not required  
 Yes, NT\$2,000 from Taoyuan Intl Airport to the hotel per car (2pax maximum)

TRANSPORTATION TO AIRPORT  Not required  
 Yes, NT\$2,000 from Hotel to Taoyuan Intl Airport per car (2pax maximum)

CREDIT CARD NO.  Visa  Master  AE  Diners  JCB  
No. \_\_\_\_\_ Expiry \_\_\_\_\_  
Signature: \_\_\_\_\_

**Remarks:** Please provide your credit card information in completing the reservation process or the room will be released after 12/Feb.2020

**Hotel Policy:**

Kindly be informed that the selected reservation dates are a peak period for the hotel. We encourage that bookings be forwarded with guarantee on or before 12/Feb/2020 (18:00 Taiwan time) to ensure availability of the space.

1. Each guest will guarantee their individual room and will be responsible for cancellation and no-show penalty.
2. The reservation guarantee forms need to be submitted by **12/Feb/2020**, after which additional room requests will be subject to availability. The hotel reserves the right to amend the room rate subject to the demand for the dates requested.
3. The hotel will require 50% prepayment of the room reserved by the guest and this will be charged to the credit card provided. The balance of the room charges will be automatically charged to the credit card provided on the day of check out unless guest prefers to pay in cash or with another credit card.
4. Cancellation without advanced notice or less than 7 days notices, one night's charge will be applied.
5. Cancellation without advanced notice or less than 14 days notices, 1/2 of one night's charge will be applied.
6. Cancellation without advanced notice or less than 31 days notices, 1/3 of one night's charge will be applied.
7. Check in time is **3:00 p.m.** and check out time is **12:00 p.m.**
8. In case of a No-show for any arriving flight transportation arrangements before 06:00 or after 22:00, No-show charge of NT\$2,000 will be incurred to your room account or credit card. (Vehicle Type: Benz )